

# DEMAND LETTER FOR PAYMENT

June 27, 2024

**FROM: Anita Williams**

300 Schaefer Ridge Apt. 109B  
Branson, MO 65616  
(417) 294-4453

**TO: Schaefer Ridge Apartments**

300 Schaefer Ridge, Branson, Missouri, 65616

**THIS IS AN ATTEMPT TO COLLECT A DEBT.**

Owners/Managers, Schaefer Ridge Apartments

You currently have an outstanding balance in the amount of **\$1,200.00** with Anita Williams. The reason for the debt is described as follows: Not paid for services rendered, functioning in three capacities of (1) "Property Liaison, (2) 24 hrs. On-call service, and (3) 16 referrals" at \$50.00 each in which an "INVOICE" was submitted on Tuesday, same day owners arrived. All confirmed by Office Staff "Dajah Sarchaet"

I was informed that I would **receive payment in full once the current "Owners" arrived on June 25, 2024**. Till this day, which is Thursday, June 27, 2024 payment has not been received.

Due to this fact, I am requesting by noon time today, June 27, 2024 to be paid. If not, I will commence court actions immediately.

**This is your FINAL NOTICE to resolve this debt before commencing legal action or for this debt to move forwarded in court. To avoid these alternative measures, payment must be made by June 27 2024.**

If there is no response to this letter, all legal rights shall be explored, including, but not limited to, legal proceedings necessary to recover the debt without further notice or this debt may be transferred to a collection's agency in accordance with State and Federal laws.

This demand letter for payment serves as official notice to you and may be tendered in court as evidence of your failure to pay. If legal action is to occur to resolve this matter, it may involve having you pay attorney's fees and may impact your credit history.

It is in the best interest of all parties to resolve this matter as soon as possible.

Sincerely,

Anita Williams, Admin Law Advocate